

ROCKY MOUNTAIN DWARF CAR RACING ASSOCIATION

POLICIES AND PROCEDURES

Updated April 1, 2022

Article I. SCOPE OF DOCUMENT

Section 1.01 The scope of this document is in addition to the policies covered by the RMDCRA Rulebook and RMDCRA Bylaws. Final interpretation of these documents is the responsibility of the RMDCRA Board of Directors.

Section 1.02 The RMDCRA Board of Directors shall ensure that all rules are enforced and shall act upon all matters stated or included in these rules and regulations.

Article II. TECHNICAL INSPECTION

Section 2.01 **RMDCRA Members:** Every RMDCRA member's car must pass technical inspection prior to competing in a race. RMDCRA will schedule at least two tech dates prior to the first race of the season. Each member is permitted one free inspection at these dates per year.

- (a) If, at one of the scheduled inspections, a car is found to be outside the regulations, the member may arrange to have the specific item(s) rechecked at the next race with approval of the Tech Director.
- (b) RMDCRA will honor cars that passed tech with WSDCA, or another WSDCA regional club, for the same year. This intent of this rule is for RMDCRA (a WSDCA regional club) to honor the equivalent tech inspection of other WSDCA regional clubs.
- (c) Alternatively, the member may coordinate directly with the Technical Director for an inspection at time other than the prescheduled dates. The arrangement must be made at least a week in advance and requires a \$50 fee, paid directly to the Tech Director. Full tech inspections will not be conducted at the racetrack before a normal season race.

Section 2.02 **Non-members:** Guests may compete in RMDCRA events if they meet the following requirements:

- (a) Any driver without a current RMDCRA membership may compete as a guest for up to two events per season. Guest drivers are eligible for payout but will not earn RMDCRA championship points.
- (b) Guest drivers must have a car that has passed the current season's WSDCA tech (either with WSDCA directly or a WSDCA regional club). If their car does not meet this requirement, they must pay \$25 for a non-member technical inspection at the track, per event. See Section 2.02(c). If the guest would like to join the RMDCRA later in the same year, any guest inspection fees paid that season will be credited toward their annual membership cost. Once joining as a member, their car must pass a full RMDCRA tech inspection per Section 2.01.
- (c) The non-member technical inspection consists of the following items (sections refer to 2022 WSDCA rules): Safety (no sharp edges, harness, helmet, quick release steering wheel, fire suppression, driving suit) (13), Wheelbase (3F), Suspension (4), Tires (6B), Engine (8).

- (d) RMDCRA reserves the right to waive the non-member technical inspection fee and two race limitation for special events or specific circumstances to promote the spirit of dwarf car racing.

Section 2.03 **Event Tech Inspection:** At the RMDCRA pit meeting prior to racing at each event, the Tech Director (or appointed stand-in Board member) shall clearly announce the tech inspection location and number of cars to be inspected following the A-Main. A minimum of the top three finishers in the A-Main shall be inspected. The Tech Director may select volunteers to assist in the post-race inspection. The selected items for inspection will not be announced until the cars have pulled into the inspection area.

Section 2.04 If the Technical Director participates in a race as a driver or car owner and finishes within the pre-determined positions selected for post-race technical inspection, one of the other members of the Board of Directors will perform the inspection using their choice of inspection items.

Article III. EVENT PROCEDURES

Section 3.01 **Pit Meetings:** RMDCRA will hold a separate pit meeting following the track's pit meeting each race. All drivers are required at both the track and club pit meetings. The default location shall be the President's trailer, but may be moved at the discretion of the board members at the event.

Section 3.02 **Pill Draw:** The pill draw procedure is determined by the Board depending on the facility and event. Most commonly, the facility hosting the event will facilitate the pill draw. In general, once the drivers' meeting has begun, the pill draw is closed. This gives the Race Director time to produce the line-up and get it to the tower. If a driver does not pull a pill, or have contacted directly with a board member, before the track's drivers' meeting has begun, that driver will start in the back of the heat race with the fewest cars, or as the track completes the line ups.

Section 3.03 **Classes:** All dwarf cars and drivers entered will run in the same class at RMDCRA events; classes are not divided by Pro, Vet, Sportsman, or VERS as other sanctioning bodies may allow. Points championships are separated, see Section 4.02.

Section 3.04 **Race Format:** The race format is primarily determined by the facility hosting the event, or by pre-event discussions between the facility and the RMDCRA Board. If the decision is left to RMDCRA, the Board determines how many cars will be in each heat. If B main events are needed, the Board will determine how many cars will transfer from the heats and B mains, to the A main. The facility determines how many laps will be in the heats and the mains.

Section 3.05 **Missing Heat Races:** If a driver misses their heat race, they will not be allowed to race in a different heat race that night, and will start in the last row of the main event for that night.

- Section 3.06 **Changing Cars:** If a driver changes cars after they've taken a green flag in a race at that event, they must start at the back of the next, lowest-qualifying race. The replacement car must have passed tech according to Article II prior to taking a green flag (whichever section is applicable). If a main event has started, no changing of cars will be allowed for that night.
- Section 3.07 **Rainout Policy:** An event may be rained out at any time during the event.
- (a) If an event is past the halfway point of the main event (completing laps equal to or greater than 50%), it will be considered a completed event, and points will be awarded according to Article IV. Final payout policy is determined by the track.
 - (b) If the event is rained out prior to the halfway point of the main event (completing laps less than 50%), it is considered an incomplete event and no points will be awarded. The club will pay the drivers only if the club receives payout from the track.
- Section 3.08 **Rookie Policy:** Rookies will be required to fly a rookie flag (must be easily seen from behind the car while driving at racing speeds on the track) and start in the back for at least the first three events (for heats and all mains). After a review by the Board of Directors, the rookie may remove the rookie flag and start in their drawn position. Drivers may continue to voluntarily start in the back of their races for any duration until they feel comfortable starting elsewhere in the pack.
- (a) A rookie is characterized as a person who has not taken more than three green flags in a dwarf car regular season event. Rookies can participate in off season dwarf car races and these races will not count toward the 3 main event race criteria (relevant for the Rookie of the Year award, see Section 9.01).
- Section 3.09 **Minimum Age:** Drivers must be at least 16 years of age on the day of the event to compete without special board approval. The Board may allow younger drivers to compete, following a demonstration of the driver's abilities and a majority board vote in favor.

Article IV. EVENT POINTS

Section 4.01 **Points Eligibility:** Drivers must be current RMD CRA Participating Members to receive RMD CRA points for an event. Points are distributed to the drivers and the points championship is a Driver's Championship. Non-RMD CRA members are not eligible for points but are eligible for payout.

Section 4.02 **Points Championship:** The RMD CRA season consists of Pro and Vet championships, ran together as one class of cars, but separated in points total. The Pro championship is open to all drivers. The Vet championship is open to any drivers 45 years of age and older. Drivers will be entered by default into the Pro category unless they request to be entered into the Vet category. The request must be made in writing prior to the start of the first points race of the year.

Section 4.03 **Disqualification:** Any driver receiving a disqualification at the event for any reason will receive zero points for the event.

Section 4.04 **Dropped Races:** Each driver's lowest points finishes will be mathematically dropped from their season total. The number of dropped races will be established when creating the schedule each year; it must be at least 1 race but no more than 3 races. The number of dropped races must be decided before the first RMD CRA points race of the season and must be specified on the race schedule. The number of dropped races may not be changed after the first RMD CRA points race of the season begins. Missed races resulting in zero points are eligible. However, a zero-point finish resulting from a disqualification for any reason is exempt from this policy and must be counted toward that driver's season total.

Section 4.05 **Tie Breaking:** In the event there is a tie in points at the conclusion of the season, the following criteria will be used as a tiebreaker:

- (a) First - The most A-Main first place finishes in RMD CRA points events that year.
- (b) Second - The most heat race first place finishes in RMD CRA points events that year.
- (c) If the tie is still not broken, then the number of second place finishes in the main event followed by heat races and on down will be used until the tie is broken. The Board of Directors will have the final say on all tiebreakers.

Section 4.06 **A-Main Points Structure**

- (a) All drivers that take the first green flag in the A-Main are eligible for increased points and payout.
- (b) Points are distributed based on the number of drivers who start.
- (c) The first-place finisher in the A-Main receives double the number of points as cars that began the A-Main. Each following position receives 2 less points.
- (d) Ex: 20 drivers start the A-Main. 1st place receives 40 pts, 2nd receives 38 pts.... 20th receives 2 pts.

- (e) Drivers that DNF in the A-Main will receive points based on the order of the last completed lap. Transponder data is the primary record, manual scorekeeping or video footage may be used as backup as determined by RMDCRA board members present. In cases where multiple cars come together and DNF at the same time, RMDCRA may override the transponder data in cases of clear fault for the incident.

Section 4.07 **B-Main Points Structure**

- (a) Drivers that transfer from a B-Main to the A-Main do not receive points for the B-Main.
- (b) Drivers that do not transfer from the B-Main receive 2 points.
- (c) Competing in the B-Main, regardless of finishing position, does not qualify a driver for increased payout.

Section 4.08 **Heat Race Points Structure**

- (a) Points are distributed based on the number of drivers who start each heat race.
- (b) The first-place finisher in each heat receives same number of points as cars that began the heat. Each following position receives 1 less point.
- (c) Ex: 7 drivers start the heat. 1st place receives 7 pts, 2nd receives 6 pts.... 7th receives 1 pt.

Article V. EVENT PAYOUT

Section 5.01 **Minimum Payout:** Each driver that signs in at the event with a RMDCRA legal dwarf car and intends to race in the event will receive a minimum of \$35 payout, including non-member drivers. If the track payout is insufficient to pay each driver the \$35 minimum, RMDCRA may adjust the payout policy. Only drivers that start the A-Main are eligible for increased payout, unless otherwise specified by the promoters of the event.

Section 5.02 **Payout Increments:** The 1st place finisher of the A-main receives the highest payout, which will decrease in \$3 increments according to the A-Main finish order, until the minimum payout value is met. After the minimum payout is met, all remaining drivers will receive that amount. Special events may deviate from this payout schedule.

Section 5.03 **DNF Order Determination:** Drivers that DNF will receive points based on the order of the last completed lap. Transponder data is the primary record, manual scorekeeping or video footage may be used as backup as determined by RMDCRA board members present.

Section 5.04 RMDCRA will keep no more than \$50 of the payout from the track.

Article VI. FLAG DEFINITIONS

Section 6.01 **Green Flag** indicates the official START of the race, course is clear.

- (a) A driver may not exit his/her car while on the track during green flag conditions.
- (b) Exceptions to Section 6.01(a) may be made for safety issues, determined by the track or RMDCRA Board of Directors.

Section 6.02 **Yellow Flag** indicates CAUTION, slow down and maintain position.

- (a) The yellow flag will be displayed in the event of an accident or an unfavorable condition on the course. In the event of the yellow flag being displayed, the leader of the race is required to slow down to parade lap speed and the balance of the field will close in behind him/her in the order in which they crossed the start-finish line on the last scored lap.
- (b) The green flag will not be displayed until the field has been completely closed up and the course is clear. When the green flag is again displayed, the race will be resumed all around the course.
- (c) A driver may not exit his/her car while on the track during green flag conditions.
- (d) Exceptions to Section 6.02(c) may be made for safety issues, determined by the track or RMD CRA Board of Directors.

Section 6.03 **Red Flag** indicates STOP, race is halted. The Red Flag is assumed to be *closed* unless otherwise specified by the track officials.

- (a) *Closed Red:* Work on a car will be permitted during a closed red in the designated work area, but the car must be ready to resume racing when given the order and must start at the tail. Cars not back on the track before the one- to-go will not be permitted to resume the race.
- (b) *Open Red:* Work on a car will be permitted during an open red on both the track and in the designated work area, but the car must be ready to resume racing when given the order. Cars not back on the track before the one-to-go will not be permitted to resume the race.
- (c) Any work done on a car requiring a jack must be done in the work area during an open red.
- (d) If a car goes to the work area during the open red, the car will start at the tail.

Section 6.04 **Black Flag:** indicates EXIT THE RACING SURFACE. You are being disqualified from the race, either for a safe driving violation or a car issue, you cannot continue.

Section 6.05 **White with Red Diagonal Flag:** indicates Ambulance Flag; an ambulance is on the track. Reduce speed and proceed with extreme caution.

Section 6.06 **Royal Blue with Orange Diagonal Stripe:** indicates a lapping competitor is attempting to pass, give him/her consideration.

Section 6.07 **White Flag:** indicates Entering the Last Lap.

Section 6.08 **Checkered Flag:** indicates Race Completion.

Article VII. CODE OF CONDUCT

Section 7.01 **Expectation:** In order to help ensure safe and fair competition in the RMD CRA, all members and visitors from other dwarf car clubs, car owners, drivers, pit crew and fans are expected to follow the code of conduct.

Section 7.02 **Driver Responsibility:** The driver shall be responsible for the actions of his/her entire pit crew. The driver shall be the sole spokesperson for the car and pit crew in all matters pertaining to the race, and only the driver shall take part in any arbitration with the race officials in charge.

- Section 7.03 **Investigation:** Investigations may be initiated by a board member or club member. Each RMDCRA member has the right to communicate their issues to the Board of Directors. The issue must be sent via email to RMDCRacing@gmail.com, no later than 72 hours following the incident date. It is encouraged to allow a 24-hour cooldown period before writing the Board. Any issues sent after this time deadline will not be responded to. The issue needs to describe the incident in as much detail as possible and clearly define who the offender was. The President will respond to the email to acknowledge the receipt and provide a date for the Board's response, no later than two weeks or the next race event, whichever is sooner. The full RMDCRA Board must be included in the review of the issue, except per Section 7.08.
- Section 7.04 **Examples of Violations:** Actions in violation of the Code of Conduct may include but are not limited to: rough driving, retaliation, poor sportsmanship, intentional technical or safety violations, violation of the track's policies, aggressive behavior, fighting, and occupying another competitor's pit without consent.
- Section 7.05 **Repercussions and Penalties:** Failure to follow the Code of Conduct may result in written warnings, loss of points and/or purse money for the event, loss of accumulated points for the season, fines (min \$50, max \$500), suspension from RMDCRA, and/or removal from current and/or future membership to RMDCRA and participation in RMDCRA events. All financial penalties must be paid in cash to the Secretary/Treasurer before competing in another RMDCRA race. Normally, the first offense is a written warning and will be sent via email to the driver and/or owner. However, the severity of the infraction will be considered when determining the repercussion or penalty, which may be escalated as deemed appropriate. Repeated infractions or increased risk of danger to others will increase severity. All repercussions and penalties require majority Board approval as outlined in the RMDCRA Bylaws.
- Section 7.06 **Duration:** The member's record, related to previously assigned penalties, will be reset only after a) the member completes the next full membership period without any infractions, and b) a majority vote by the Board of Directors. Until these requirements are satisfied, offenses from membership period to membership period are considered consecutive and the record continues into the next membership period.
- Section 7.07 **Appeals:** The recipient of the repercussion or penalty may appeal to the Board of Directors in writing within 48 hours of receiving the ruling. The Board then has 48 hours to review the appeal and issue a final decision to the individual submitting the appeal, as determined by majority Board vote. After the response to the appeal, the decision is now final and may not be appealed a second time.
- Section 7.08 **Recusal:** Any Board member involved in the investigation is not permitted to vote in the matter.

Article VIII. TECHNICAL PROTESTS

Section 8.01 **Right to Protest:** Drivers and car owners hold the exclusive right to submit a protest against another car, per the limitations below. Race officials and board members, acting in their official capacity, may take actions as necessary to ensure all cars are within the technical regulations.

Section 8.02 **Lodging a Protest:** Protests must be written and delivered within 15 minutes of the end of the main event. Protests must be delivered to the Tech Director with the proper amount of money. The protested car must have participated in that day's event.

Section 8.03 **Fee:** The fee to file a protest is \$350.

Section 8.04 **Permissible Protests:** The following are items that may be protested under the current set of regulations (Note: the Technical Director is not limited by Article VIII; they may take actions necessary to check any rule in the Rulebook).

- (a) Valve covers may be removed and accessible components inspected.
- (b) Headers may be removed and accessible components inspected.
- (c) Bore and stroke, and compressions in all cylinders.

Section 8.05 **No Appeals Permitted:** Track decisions are final. If the protest is supported, the fee will be returned. If the protest is denied, the fee is given to the driver being protested.

Article IX. END OF YEAR AWARDS

Section 9.01 **Pro Points Club Champion:** The racer with the most points competing in the Pro category at the end of the season (per Article IV).

Section 9.02 **Vet Points Club Champion:** The racer with the most points competing in the Vet category at the end of the season (per Article IV).

Section 9.03 **Rookie of the Year:** The rookie with the most points at the end of the season (per Section 3.08).

Section 9.04 **Sportsman of the Year:** The Sportsman of the Year shall be determined by his attitude, dedication to the sport, promotion of the sport, and overall sportsmanship shown to the Association and fans. He shall have competed in greater than 50% of the point races.

Section 9.05 **Pitman of the Year:** The Pitman of the Year shall be determined by a vote of the drivers for the qualities of the sportsman of the year, plus dedication of helping others.

Section 9.06 **Most Improved Driver:** The Most Improved Driver shall be determined by a vote of the drivers. Each person may only win this award once.